

Car Parking Policy

Purpose:	The purpose of this policy is to ensure that student, parent and employee conduct themselves in an orderly and safe manner.	
Scope:	Students, parents and employees, including full-time, part-time, permanent, fixed-term and casual employees, as well as contractors, volunteers and people undertaking work experience or vocational placements.	
Status:	Final	Supersedes: New
Authorised by:	Board Chair	Date of Authorisation: 17/08/2020
References:	<ul style="list-style-type: none">• Work Health and Safety Act 2011 (Qld)• The School of Total Education Work Health and Safety Policy	
Review Date:	Every 3 years	Next Review Date: 17/08/2023
Policy Owner:	School Governing Body	

Rationale

The parking of cars and other vehicles in and around the school grounds is a daily necessity but also raises a number of safety and traffic issues that must be well managed.

Aim

To ensure that car and vehicle parking in and around the school grounds is orderly, safe and in accordance with the law.

Implementation

- Staff are to park in the lower section of the carpark nearest the auditorium which is the designated staff car park.
- The speed limit in the car park is 10km/hr.
- Parents or visitors may park in the upper part of the carpark, nearest the office; regular road rules apply.
- Because there is no defined road and children play in the area, staff with permission may only access the grounds on the road behind the auditorium outside the hours of 8am-3.30pm Monday to Friday and at the speed of no more than 10km/hr.
- The parking of any vehicle inside the school grounds beyond the carpark is at the discretion of the Principal.
- No person other than a staff member is to drive a vehicle beyond the carpark onto the school grounds without prior approval from the Principal at any time.
- After school hours, vehicle access to the school, including the staff car park is prevented by locked gates unless prior arrangements with the school are made.
- A guideline of parking practices is mentioned in the parent and teachers' handbooks.
- Damage to vehicles parked on school grounds is not covered by the school's insurance.

Evaluation

Policy to be reviewed as part of the school's three-year review process.